

## NOTICE TO BIDDERS

Proposals for LCCS Cleaning Services must be received via email prior to 2:00 p.m. on Friday, January 30, 2026, to [JessicaBasinski@childrenservices.org](mailto:JessicaBasinski@childrenservices.org) and [KimberlyKassam@childrenservices.org](mailto:KimberlyKassam@childrenservices.org). A mandatory on-site visit will be held Tuesday, January 20, 2026, at 11:00 a.m., beginning at the Lorain County Administration Building, 226 Middle Avenue, 3<sup>rd</sup> Floor, Elyria, Ohio 44035. Following the walk-through at the Administration Building, a mandatory on-site visit will be held immediately thereafter at the Lorain County Connections Center, 8025 Leavitt Rd., Amherst, Ohio 44001.

All interested parties are welcome to attend the bid opening to be held on Thursday, February 5, 2026, at 2:00 p.m. at Lorain County Children Services, Lorain County Administration Building, 226 Middle Avenue, 3<sup>rd</sup> floor, Elyria, Ohio 44035.

Official bid documents and specifications can be obtained via email between the hours of 8:00 a.m. and 4:00 p.m., Monday through Friday, excluding federal holidays. Only bids prepared on the documents obtained from Lorain County Children Services will be accepted.

Each proposal shall contain the full name or names of persons and company submitting the proposal and shall be emailed to [JessicaBasinski@childrenservices.org](mailto:JessicaBasinski@childrenservices.org) and [KimberlyKassam@childrenservices.org](mailto:KimberlyKassam@childrenservices.org), subject **“LCCS Cleaning Services.”**

Lorain County Children Services reserves the right to reject any and all bids and to waive any informalities or irregularities if it is deemed in the best interest of Lorain County to do so. Any interpretation, correction or modification to the specifications desired shall be in writing via email to Jessica Basinski and Kimberly Kassam and must be received no later than 2:00 p.m. on January 30, 2026.

### BY ORDER OF:

Lorain County Children Services  
Jessica Basinski, Director of Fiscal Affairs  
Publish: The Chronicle Telegram  
January 8, 2026 & January 15, 2026