



Job Posting Emergency Communications Night Supervisor

The Lorain County 911 Agency is accepting applications for an Emergency Communications Night Supervisor. Under general direction, the successful candidate will supervise Emergency Communications Dispatchers and associated staff; assist in developing policies and procedures related to telecommunications; disseminate information and conducts training of employees; maintain various records and operations schedules.

This individual must have knowledge of government structure and process; safety practices and procedures; geographic layout of county; applicable Ohio Revised Code laws and/or regulations;* County policies and procedures;* department goals and objectives;* management/supervisory principles;* 9-1-1 radio/telephone communications systems; department policies and procedures;* public safety radio and communication operations and procedure; FCC rules and regulations; 9-1-1 computer operations; interviewing; scheduling; computer office software (e.g., MS Word, Excel); * indicates developed after employment

Qualifications and License Requirements:

Completion of secondary education, supplemented by coursework in computer operations and radio communication, public safety, or dispatching; with three (3) years' experience in dispatching required. Three (3) years supervisory experience preferred; must possess a valid Ohio vehicle operator's license and the ability to maintain coverage under the County's insurance policy. Must have Emergency Medical Dispatch License. Must be LEADS Terminal Agency Coordinator. Must have Public Safety Telecommunicator certification. Other Licenses and Certifications as required by 9-1-1 Director.

How to Apply:

Submission of the County Employment Application is required. Applications will be accepted electronically by submission to Human Resources, hr@loraincounty.us or by mail or hand delivery to Lorain County Administration Building, 226 Middle Avenue, Elyria, Ohio 44035.

Lorain County is an equal opportunity employer and will make reasonable accommodations for qualified applicants with disabilities.