



# LORAIN COUNTY COMMISSIONERS

Michelle Hung

Matt Lundy

David J. Moore



Administration Building  
226 Middle Avenue, 4<sup>th</sup> Floor  
Elyria, Ohio 44035  
[www.LorainCounty.us](http://www.LorainCounty.us)  
Office: 440-329-5111  
Fax: 440-323-3357

## Economic Development Specialist

The Lorain County Board of Commissioners is currently accepting applications for the position of Economic Development Specialist within the Community Development Department.

### Position Summary:

Under supervision of the Director and in collaboration with other departments, this position involves the ability to plan, coordinate, and execute programs that impact economic growth and activities that promote economic vitality throughout the County. Essential functions include a basic knowledge of planning and zoning and a familiarity with the Ohio Revised Code as well as organizing and creating economic development plans for public improvement, finance incentives, redevelopment projects, attraction of new investment, business retention and expansion for existing companies, workforce and housing infrastructure.

Strong abilities in marketing are preferred and high-level skills in using various platforms for promotional procedures (Facebook, LinkedIn, Photoshop, Publisher, etc.). This role is responsible for communication functions of the Department, including media relations, marketing plans, social media campaigns, website maintenance, and supplemental marketing strategies. Additionally, an ideal candidate will be expected to aid in research techniques/materials, analyzing data, evaluating methods, and incorporating results in practices and programs.

Other duties that fall within the scope of this position include assisting with public education, participating in events, building a good rapport with elected officials, and acting as a liaison between County government and various agencies, offices, or businesses to ensure effective communication and contribution. Further related duties may be required under the position's responsibilities.

### Qualifications Required:

A Bachelor's Degree in Urban Studies, Planning, Business Administration, Public Administration, Economics, Marketing, or a related discipline. Experience in a private industry or public sector, and/or any combination of the above education, training, and work experience.



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Candidates must possess a valid Ohio vehicle operator's license and maintain continuing eligibility for insurance coverage in order to apply for this position.

## [How to Apply:](#)

Submission of the County Employment Application is required. Applications will be accepted electronically by submission to Human Resources, [hr@loraincounty.us](mailto:hr@loraincounty.us) or by mail or hand delivery to Lorain County Administration Building, 226 Middle Avenue, Elyria, Ohio 44035.

*Lorain County is an equal opportunity employer and will make reasonable accommodations for qualified applicants with disabilities.*