

**LORAIN COUNTY 9-1-1 REVIEW BOARD
LORAIN COUNTY ADMINISTRATION BUILDING
226 MIDDLE AVENUE, ELYRIA, OH
ROOM 555**

**MEETING MINUTES
DATE: TUESDAY, MARCH 25, 2025**

MEETING CALLED TO ORDER BY COMMISSIONER RIDDELL

PRESENT: COMMISSIONER JEFFERY RIDDELL, COMMISSIONER DAVID MOORE, COMMISSIONER MARTIN GALLAGHER, COUNTY ADMINISTRATOR JEFFERY ARMBRUSTER, DIRECTOR ROBERT BERNER, DEPUTY DIRECTOR KURT SCHOLL

ABSENT: NONE

APPROVAL OF AGENDA:

The agenda was reviewed and approved.

APPROVAL OF MINUTES:

This is the first meeting of this Review Board- no previous minutes to approve.

- Prior Review Board was comprised of representatives from each fire and law agency that LC 911 covered in Lorain County.

BUSINESS FROM PREVIOUS MEETING:

- None

NEW BUSINESS

- Established chairman of 911 Review Board as Lorain County Commissioners president, Jeff Riddell.
- A. Ohio 911 Compliance
 - Review of Compliance Requirements
 - Call data volume by month, hour, day, wireless 911 calls, texting, landlines, VOIP lines, how many hang ups, how many open lines, how many abandon calls we called back
 - Review of all training and continuing education of dispatchers as required by the state of Ohio
 - Discussion of letter from state of Ohio; 911 documentation in order; additional data generated via Vesta Analytics for reporting
 - LC 911 has achieved 100% compliance on all items
 - Upcoming Changes for 911 communications
 - Currently, Secondary PSAPs; police and fire that have our system, we transfer 911 calls to them.
 - NextGen and the revised code; when LC 911 center is busy, overflow calls the system will pinpoint callers location and the call will ring into the appropriate agency.
 - Secondary PSAPs/Agencies have to meet minimum requirements

- Staffed with two people 24/7/365; dispatchers have to have prearrival training- including first aid and medical issues; certified equipment
 - Secondaries receiving audits for security- LEADS; CJIS
- Potential increase of agencies moving to LC 911 for dispatch service
- Develop policy regarding use of LC 911 for dispatch service
- Compliance standards for secondary agencies being hosted by LC 911 with their own dispatchers
- LC 911 dispatches for all fire except NR; police: Sheriff, Metroparks, the four villages- Grafton, LaGrange, Kipton, South Amherst, Sheffield Lake on Weekends, NR in the evening

B. Ohio 911 Wireless Funds

- Government Assistance Funds - \$853,217.08
 - Can only be used for specifics items in line with wireless needs: GIS mapping, monitoring systems, fiber lines, cell lines- being used as back up, phone maintenance – runs VESTA system. Used for technology.
- Record and report all income and document expenses – currently spent approximately \$4,000.00 over revenue.
- Suggested break out of funds reflecting the two separate levies. Start preparing for levy renewal – support from community.
- Next Gen requirements coming in October may increase LC 911 usage by agencies; more support from the communities for LC 911 levies
- Plan for ramping up to prepare for expansion; Is LC 911 ready for increase and do we have the funds for the personnel
 - Full functionality – 40 dispatchers could serve all agencies in LC for 911
 - Currently at 28 Dispatchers; 12 hour shifts efficient, lower overtime, enticing for employment
- 911 Revenue - \$9.2 mill in, \$7 mill in expenses; other funds?
 - Follow up with KC to see if previously borrowed funds advance or transfer from General Fund; if funds were an advance they can be paid back to the General Fund

C. Motorola Radio Install

- Pods – 4 consoles to a group
- All equipment on site
- First install in former Lorain Pod.
 - Schedule for testing; All channels working; Transmit tones to active departments
 - Recording devices installed
- After first pod is successful install, testing, and operational; Move Fire to functional pod
 - Complete the install, testing, and functionality of Fire pods
- Final pod slated for radio project; Sheriff / Law Enforcement
- Upon completion, set up for Next Gen 911 requirements
- Revisit expansion and changes in October 2024; schedule another meeting
 - Working out the standards for LC 911 operating in conjunction with secondaries
 - Current agreement addresses all
- Operation of radios and transponders
 - Marcs/Motorola – multi-ban
 - CCI – not multi-ban

D. Telecommunicators Week – April 13-19 (NPSTW- National Public Safety Telecommunicators Week)

- LC 911 Theme this year – Music
 - Each day different genre
 - Community agencies bring in food and treats during that week
 - Ice Cream Machine – decorations – prizes for dispatchers

E. Additional Items

- HVAC Concerns at Burns Road
 - Existing system not suited for server room 24/7/365 cooling needs
 - Backup system necessary
 - Incidents of HVAC shut down – twice since January
 - Dan Gross had Denk Associates on site for review of systems
 - Proposal – Prepare Resolution
 - Funds from LC 911
 - Two part project – looking at main system
 - Additional funds – Building is County Property- question of funds
- Backup Generator – functionality
 - Good- tested weekly; checked monthly

PUBLIC COMMENT

- None

NEXT MEETING

- Thursday, April 8, 2025 at 2:30pm
- Meeting Room 555